

Wycombe District Council
DRAFT AUDIT COMMITTEE WORKPLAN
Work Programme – September 2017 – March 2018

| Title & Subject Matter | Contact Officer | Training |
|---|---------------------------------|----------|
| 16 November 2017 | | |
| 2017/18 Q2 Service Performance Report Report providing information on specific performance indicator from July to September | Corporate Policy Team Leader | |
| Audit, Risk & Fraud Manager's Half Yearly Report Report setting out the first six months of activity for 2017/18. | Audit, Risk and Fraud Manager | |
| Treasury Management Mid-Year Report 2017/18 Report setting out the treasury management activities for the first six months of 2017/18, including prudential indicators, investment and borrowing. | Financial Services Manager | |
| Health & Safety Mid-Year Report 2017/18 Review of activities completed against the Annual Health and Safety Action plan and reportable incidents. | Shared Services Support Manager | |
| 2017/18 Q2 Services Performance Report Report providing information on specific performance indicators from July to September. | Corporate Policy Team Leader | |
| 11 January 2018 | | |
| Draft Audit Committee Annual Report Proposed Annual Report of the work of the Audit Committee which is published on the Council's website. | Audit, Risk and Fraud Manager | |
| Annual Review of the Risk Management Policy Review of the Council's Risk Management Policy and proposed changes | Audit, Risk and Fraud Manager | |
| Treasury Management Strategy 2018/19 Proposed Annual Treasury Management Strategy for 2018/19. | Head of Finance and Commercial | |
| Ernst & Young Annual Audit Plan & Annual Fee Letter | External Auditor | |

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| The Council's external auditors work plan for 2017/18 including their work on the Statement of Accounts, Value for Money opinion and grant claims. Also the proposed audit fees for 2017/18. | | |
| 1 March 2018 | | |
| Certification of Grants and Claims Annual Report Report from the Council's External Auditors on the results of their work of the 2016/17 Housing Benefit Subsidy Claim | External Auditor | |
| Health & Safety Work Programme 2018/19 Proposed Annual Health and Safety Action Plan for 2018/19. | Shared Services Support Manager | |
| Regulation of Investigatory Powers Act Annual Report Update on the use of these powers by the Council in performing its enforcement activities. | Principal Solicitor | |
| Internal Audit Plan A report setting out the proposed Internal Audit coverage for 2018/19. | Audit, Risk and Fraud Manager | |
| 2017/18 Q3 Services Performance Report Report providing information on specific performance indicators from October to December. | Corporate Policy Team Leader | |